



WOMBWELL PARK STREET PRIMARY SCHOOL RISK ASSESSMENT AND REOPENING PLAN FOR SEPTEMBER 2020

Numbers for Reopening September 2020

In the 'Guidance for full opening of schools' (2.7.20), the DfE has requested that:

'Given the improved position, the balance of risk is now overwhelmingly in favour of children returning to school. For the vast majority of children, the benefits of being back in school far outweigh the very low risk from Coronavirus (COVID-19), and this guidance explains the steps schools need to take to reduce the risks still further. As a result, we can plan for all children to return and start to reverse the enormous costs of missed education. This will be an important move back towards normal life for many children and families.'

The guidance makes up a PHE endorsed 'system of control' which when implemented in line with a revised risk assessment, the measures create an 'inherently safer environment for children and staff where the risk of transmission of infection is substantially reduced'.

As such, when school reopens to all children in September 2020, the school numbers are expected to be as follows:

Year Group	Team Name	Pupils in Bubble
Nursery AM	Team CM	17
Nursery PM	Team CM	13
Reception	Team WP	30
Reception / 1	Team CC	30
Year 1	Team CH	31
Year 2	Team CT	29
Year 2 / 3	Team AC	25
Year 3	Team GG	32
Year 4	Team JF	25
Year 4	Team JD	25
Year 5	Team AF	23
Year 5	Team LG	22
Year 6	Team LL	35

It is important to note that, due to sharing the same staff members, Morning and Afternoon Nursery will be counted as **one bubble.**

Initially, each of these teams will be classed as one 'bubble'. As time goes on, and as further guidance is introduced, there may be opportunity for 'double bubbles' which will allow two bubbles to work together and work in a way similar to the way our school normally runs.

Whole School Risk Assessment for the planned re-opening of school

September 2020

Systems of Control:

This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

Prevention:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5) minimise contact between individuals and maintain social distancing wherever possible
- 6) where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Number 6 applies in specific circumstances.

Response to any infection:

- 7) engage with the NHS Test and Trace process
- 8) manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9) contain any outbreak by following local health protection team advice

Numbers 7 to 9 must be followed in every case where they are relevant.

Potential Hazards	Controls	Controls applied by	Controls completed / Date agreed
<p>1. All risk assessments, health and safety policies and compliance checks will need to be completed before reopening</p> <p><u>PH: INCREASED RISK OF THE SPREAD OF CORONAVIRUS DUE TO LACK OF PREPARATION</u></p>	<ul style="list-style-type: none"> ✓ These will be completed initially at Trust level (PPE, H&S etc) and then applied to individual circumstances at WPSPS. Staff will ensure that the most up to date government guidance is followed. ✓ It is vital that all of these changes and new ways of working are communicated to staff and parents alike. 	Trust and HT	<p>Agreed 13.7.20 to commence 2.9.20</p>
<p>2. Organisation of classes and groups in accordance with all relevant guidance</p> <p><u>PH: CONTRACTING OR SPREADING CORONAVIRUS BY NOT TAKING STEPS TO MINIMISE CONTACT AND ADHERE TO SOCIAL DISTANCING WHERE POSSIBLE THROUGHOUT SCHOOL</u></p>	<ul style="list-style-type: none"> ✓ Maintaining consistent groups will be revised in line with guidance later in the year. ✓ Where possible, children will be encouraged to distance. However, it is acknowledged that this is more difficult with younger children. ✓ School will limit interaction, sharing of rooms and social spaces between groups as much as possible. ✓ Staff movement around school will be limited. Should any transition between rooms be necessary, both children and adults will be encouraged to walk on the left-hand side of the corridors, with signs displayed to encourage this. Class contact will be minimised and consistent class groups will be put in place to reduce the risk of transmission by limiting the number of pupils and staff in contact with each other to only those within the group. ✓ Team classes will be referred to as 'bubbles'. However, morning and afternoon nursery will be classed as one bubble. ✓ In order to facilitate the school timetable and the full curriculum offer, some staff will move between bubbles but will keep their distance from pupils and other staff. If in contact with younger children, where social distancing isn't always possible, PPE will be worn. ✓ Assemblies and whole school celebrations will not take place in the normal format. Collective worship will take place in classes and assemblies may be delivered virtually. ✓ Supply Teachers may be used by the school but will be asked to take extra steps in order to socially distance away from children and school staff. The same expectations will apply to peripatetic teachers and external professionals providing interventions, observations and support for pupils with SENDB. 	HT, SLT and all staff	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.</p>

Potential Hazards	Controls	Controls applied by	Controls completed / Date agreed
3. Measures within the classroom PH: <u>CONTRACTING OR SPREADING CORONAVIRUS BY NOT TAKING STEPS TO MINIMISE CONTACT AND ADHERE TO SOCIAL DISTANCING WHERE POSSIBLE WITHIN EACH CLASSROOM</u>	<ul style="list-style-type: none"> ✓ Each class will have enough tables to support the learners in there, from Year 2-6. These will be side by side and forward facing to reduce the risk of spread (any surplus furniture will be removed and stored elsewhere). ✓ Where possible, staff will be spaced 2 meters apart from each other and the children (in line with government guidance 02/07/20). ✓ Children will be encouraged to maintain distance and not touch staff (however we accept that this is not always possible). ✓ Pupils with more complex needs or needing close contact care will have any necessary support provided as outlined in their care plans. Staff involved will be provided with PPE. 	SLT and class teachers	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.</p>
4. Refresh the timetable PH: <u>CONTRACTING OR SPREADING CORONAVIRUS BY NOT TAKING STEPS TO MINIMISE CONTACT AND ADHERE TO SOCIAL DISTANCING WHERE POSSIBLE THROUGH STRATEGIC PLANNING OF PROCEDURES AND ACTIVITIES WITHIN THE SCHOOL DAY</u>	<ul style="list-style-type: none"> ✓ Nursery pupils arriving for the morning session will have the start time of 8:15am. Nursery pupils for the afternoon session will have the start time of 12:30pm. The rest of the children from Reception through to Year 6 will be given an arrival slot of 20 minutes, from 8:30 – 8:50am. Parents will follow a one-way system when arriving and leaving the school grounds and distanced queuing systems will be set up outside each classroom. This arrangement does not limit the usual teaching time for any year group. ✓ The vast majority of lessons will be timetabled to take place within the nominated classroom for each bubble. Where classes need to move to another space for learning (e.g. outside for PE) pupils will be encouraged to distance and follow the 'keep to the left rule'. Timetabling will ensure that numbers of pupils moving around school at any one time will be kept to a minimum. ✓ A revised PE timetable will be completed for bubbles to use the courts one at a time for PE sessions. ✓ Rather than a fixed pick up time an extended collection slot 3:05 – 3:25pm will be applied from September to reduce numbers of parents collecting at any one time. Parents will follow a one-way system when arriving and leaving the school grounds 	SLT	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.</p>

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	<p>and distanced queuing systems will be set up outside each classroom. This arrangement does not limit the usual teaching time for any year group.</p> <ul style="list-style-type: none"> ✓ Nursery AM will have the fixed collection slot of 11:15am and Nursery PM the fixed collection slot of 3:30pm. ✓ No formal assemblies will be completed during this time. Collective worship will take place in individual classes and whole school/ key stage assemblies may take place virtually. ✓ Break times and lunch times will be staggered. These timetables will be shared with staff and parents / carers to ensure transparency in all aspects of the return to school. ✓ All staff will still be timetabled to have the allotted breaks they are entitled to. Staff are encouraged to take their breaks in areas of school which have been set up in order to facilitate social distancing. 		
<p>5. EYFS settings and classrooms</p> <p><u>PH: CONTRACTING OR SPREADING CORONAVIRUS IN EARLY YEARS SETTINGS WHERE CHILDREN ARE UNABLE TO SOCIALLY DISTANCE</u></p>	<ul style="list-style-type: none"> ✓ Class contact will be minimised and consistent class groups will be put in place to reduce the risk of transmission by limiting the number of pupils and staff in contact with each other to only those within the group. ✓ Team classes will be referred to as 'bubbles. However, morning and afternoon nursery will be classed as one bubble. ✓ It is acknowledged in Government guidance that trying to distance younger pupils would be ineffective. In order to provide additional space, weather permitting, a forest school's approach will be adopted maximising use of the nature reserve for our Nursery pupils. ✓ Equipment necessary for learning will be for sole use of pupils within the EYFS bubbles and this will be sanitised after each session. ✓ Any non-essential furniture will be removed in order to create more space for staff and pupils. ✓ Additional PPE will be provided for staff working in bubbles with younger pupils where social distancing is difficult. ✓ Any staff administering intimate care will wear aprons, mask, visor and gloves. ✓ Younger children will be supervised closely when hand washing and applying sanitiser to ensure this is done safely, thoroughly and regularly. ✓ Between the two nursery slots additional staff will be deployed to ensure a thorough clean takes place before the afternoon nursery children arrive. 	SLT, EYFS staff and Engie Staff	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.</p>

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<p>6. Removal of unnecessary items from classrooms</p> <p><u>PH: CONTRACTING OR SPREADING CORONAVIRUS THROUGH SURFACE CONTACT AND LIMITED ABILITY TO MAXIMISE SPACE TO DISTANCE</u></p>	<ul style="list-style-type: none"> ✓ All classrooms to only have the required number of tables and chairs any unnecessary furniture will be removed from the classrooms to provide additional space. ✓ Only items judged to be necessary will remain in classes. Due to increased numbers of pupils and a return to a broad curriculum it is likely that more items will be required to help facilitate effective teaching and learning. These will be sanitised at the end of each session. ✓ Pupils will be issued with personal packs of stationery and equipment in order to limit cross-contamination. ✓ Unless absolutely necessary soft furnishing will be removed. Any remaining will be sanitised regularly. 	SLT, teaching and support staff and Engie staff	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.</p>
<p>7. Clinically Vulnerable and Extremely Clinically Vulnerable staff and pupils</p> <p><u>INCREASED RISK OF INFECTION AND COMPLICATIONS FOR SOME INDIVIDUALS</u></p>	<ul style="list-style-type: none"> ✓ School will apply in full the measures detailed in the document 'Guidance for full opening: schools 2.07.2020 mitigating significantly the risk for all staff. ✓ Shielding advice for all adults and children will pause on 1st August. School will follow the school's attendance policies and procedures from this date. In addition, guidance available currently (10.07.2020) will also be adhered to: https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19 ✓ Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, they will be offered access to remote education and engagement will be monitored as appropriate. ✓ Parents of some pupils who are no longer required to shield but who generally remain under the care of a specialist health professional, may need to discuss their child's care with their health professional before returning to school in September (usually at their next planned clinical appointment). School will follow all guidance provided by specialist health care professionals for individual children. 	HT, HR, Parents and class teachers	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.</p>

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<p>8. Promoting Mental Health and Emotional Wellbeing</p> <p>PH: <u>MENTAL HEALTH AND WELLBEING AFFECTED THROUGH ANXIETY ABOUT CORONAVIRUS</u></p>	<ul style="list-style-type: none"> ✓ Keep staff, parents and pupils up to date with steps being taken to promote a safe school environment so they feel involved and reassured. ✓ Have regular keep in touch meetings/calls with staff working from home to talk about any work issues. ✓ Government guidance relating to support for stress and mental health will be followed. ✓ Additional curriculum time from September will be devoted to the promotion of mental and emotional wellbeing. Guidance on 02.07.20 states that: <i>Schools should consider the provision of pastoral and extra-curricular activities to all pupils designed to:</i> <ul style="list-style-type: none"> • support the rebuilding of friendships and social engagement • address and equip pupils to respond to issues linked to coronavirus (COVID-19) • support pupils with approaches to improving their physical and mental wellbeing 	SLT and teaching and support staff	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.</p>
<p>9. Arrival and exit procedures</p> <p>PH: <u>CONTRACTING OR SPREADING CORONAVIRUS BY NOT TAKING STEPS TO MINIMISE CONTACT AND ADHERE TO SOCIAL DISTANCING WHERE POSSIBLE ON THE SCHOOL GROUNDS</u></p>	<ul style="list-style-type: none"> ✓ Only one adult per family group will be permitted onto school grounds ✓ Parents/Carers will not be permitted into the school building. ✓ No families / children should be on school grounds until 8.25am with the exception of Nursery AM parents who have the earlier drop off time of 8:15am ✓ MAC activity club and after school Kid's Club will not run for the first half term and then the possible reintroduction will be assessed in October 2020. ✓ SLT and school staff will be outside reminding parents not to congregate and chat ✓ There will be a one-way system on to and off the playgrounds. <p><u>Morning drop off arrangements – 8.15am for Nursery AM; 8.30 – 8:50am morning drop off slot for R-Y6.</u></p> <ul style="list-style-type: none"> ▪ Nursery (Team CM), Reception (Team WP) and Reception / 1 (Team CC) classes will use the EYFS area to queue in: 2m apart on designated 'X marks the spot' signs ▪ Year 1 – 4 (Teams CH, CT, AC, GG, JF and JD) classes will use the general playground to queue in: 2m apart on designated 'X marks the spot' signs outside their child's classroom doors 	SLT, Admin, teaching, support and Engie staff	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or</p>

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	<ul style="list-style-type: none"> Years 5 and 6 (Teams AF, LG and LL) classes will use the general playground also on the KS2 side to queue in: 2m apart on designated 'X marks the spot' signs outside the UKS2 entrance. For PM Nursery drop off, parents should queue 2m apart outside the EYFS area's gates on 'X marks the spot' signs and children will be handed over. <p><i>NB</i> -Any children arriving late (after 8.50am) will have to go in through the main school entrance (signed in at the door by an adult who cannot come in to school). -Any children with additional SENDB requirements will have a bespoke plan established by parents and staff prior to September starting.</p> <p><u>Afternoon collection arrangements: Nursery AM collection after the first session will be 11:15am. Nursery PM pick up at the end of the day will be 3:30pm. Collection slot for Years R – 3 will be between 3:05pm to 3: 25pm. At 3:15pm pupils in Y4, 5 and 6 will be allowed to walk down the drive – released in intervals and monitored by members of SLT on the drive.</u></p> <ul style="list-style-type: none"> For AM Nursery pick up, parents should queue 2m apart outside the EYFS area's gates on 'X marks the spot' signs and children will be handed over. Nursery (Team CM), Reception (Team WP) and Reception / 1 (Team CC) classes will use the EYFS area to queue in, 2m apart on designated 'X marks the spot' signs. Year 1 – 4 (Teams CH, CT, AC, GG, JF and JD) classes will use the general playground to queue in, 2m apart on designated 'X marks the spot' signs outside their child's classroom doors. Years 5 and 6 (Teams AF, LG and LL) classes will use the general playground also on the KS2 side to queue in 2m apart on designated 'X marks the spot' signs outside the UKS2 entrance. Pupils in Key Stage 2 whose parents have requested that they walk home alone will be allowed to walk down the drive overseen by members of SLT who will be positioned at intervals along the route. <p><i>NB:</i> -Any children with additional SENDB requirements will have a bespoke plan established by parents and staff prior to September starting. -All children will be requested to walk sensibly or parents will be called to drop off/pick up.</p>		Government guidance.

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	<ul style="list-style-type: none"> ✓ Children may come to school in face coverings, should they wish to, but they should be taken off before entering the school. There is no requirement at all for children to come to school in these. If it is re-usable it should be placed in a plastic bag and the child should then wash their hands immediately; disposable masks should be placed in the disposal bags provided in each class (separate from the general waste). ✓ Any contractors entering the school building (or essential visitors) will be briefed by Admin staff re the school's regulations and policies and action any wearing of PPE. ✓ A one-way system will be introduced to support social distancing (up the path and down the path where possible or road if not – families with access to disabled parking will be requested to drive with extreme caution and discouraged from parking at the top of the drive). ✓ Appropriate markers will be used on the playground / paths to support parents in keeping an appropriate distance from classroom doors at pick up/drop off and from each other (please refer to X marks the spot and metre distance markings detailed above). ✓ SLT to be present at the beginning / end of the day on the school site to encourage maximum health and safety of children, parents and staff and to encourage good organisation of the community. ✓ SLT to communicate with Engie regarding floor plans and markings on the route in for parents. ✓ Staff will not be permitted to take groups out of the classroom in to shared areas. ✓ Movement around school will be kept to a minimum to prevent busy corridors, entrances and exits. 		
<p>10. Staff or children showing signs of COVID 19 / Confirmed case of COVID 19 and testing</p> <p><u>PH: STAFF OR CHILDREN CONTRACTING CORONAVIRUS FROM INDIVIDUALS SHOWING SYMPTOMS OF COVID 19 OR WHERE A CASE HAS BEEN CONFIRMED</u></p>	<ul style="list-style-type: none"> ✓ Staff/children will continue to follow school policy and guidance for attendance re absences. Parents are expected to phone up each day if their child is absent / poorly. Staff will contact their line manager before 7am to inform them if they are unable to attend work. ✓ Any suspected staff cases of COVID-19 must be reported to SLT. Government guidance for self-isolation will be enforced for them and the 'bubble' they have been working in (SI for 7/14 days as appropriate and recommended). Guidance on 02.07.20 states that: <i>If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at</i> 	<p>SLT and class staff</p> <p>Parents</p>	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in</p>

Potential Hazards	Controls	Controls applied by	Controls completed / Date agreed
	<p><u>home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</u>, which sets out that they must self-isolate for at least 7 days and should <u>arrange to have a test</u> to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.</p> <p>✓ Any suspected child cases during the school day must be reported to SLT. Following this the child will be taken to the community room away from peers and the parent / carer phoned immediately to collect. The disabled toilet (at the front of school) should be used if needed). Bubble information will be anonymously communicated and a deep clean of the class room, self-isolation room and toilet will be initiated. Most up to date Government will be followed. Guidance on 02.07.20 states that:</p> <p><i>If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.</i></p> <p><i>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else.</i></p> <p><i>PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).</i></p> <p><i>Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace.</i></p>		response to future local authority or Government guidance.

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	<p><i>Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance.</i></p> <p>✓ The school will always liaise with the Trust, Local Health Prevention Teams (PHE) and the Council if we have a positive case. 'Out of hours' contacts will be used if we are notified out of hours. Named contacts: Richard Lynch; Nina Sleight; Mel John-Ross; Meigan Oxley.</p>		
<p>11. Hygiene and prevention of spread</p> <p>PH: <u>GETTING OR SPREADING CORONAVIRUS BY NOT WASHING HANDS OR NOT WASHING THEM ADEQUATELY</u></p> <p>PH: <u>GETTING OR SPREADING CONORNAVIRUS THROUGH A LACK OF RESPIRATORY HYGIENE</u></p> <p>PH: <u>GETTING OR SPREADING CORONAVIRUS BY NOT ADEQUATELY CLEANING WORK STATIONS, SURFACES AND EQUIPMENT</u></p>	<p>✓ Children will be reminded to wash hands regularly and follow the 20 second hand wash rule. Staff must also ensure that hands are frequently and thoroughly cleaned.</p> <p>✓ SLT and CT to liaise with Engie regarding hand washing and sanitising orders.</p> <p>✓ Staff in class to supervise the use of hand sanitising as appropriate to reduce the risk of ingestion.</p> <p>✓ All staff to have high expectations around hand washing and sanitising routines and high expectations around behaviour relating to this (including of children with SENDB).</p> <p>✓ Emphasis will be made on using 'catch it, bin it, kill it' with coughs and sneezes and regular videos of such will be shared with the children in school.</p> <p>✓ Some pupils with complex needs may struggle to maintain good respiratory hygiene, for example those who spit uncontrollably or use saliva as a sensory stimulant. As such, staff will support such children and the Trust will provide appropriate levels of PPE.</p> <p>✓ Staff to wear PPE as stated in ECM Trust guidelines (face masks, plus aprons and gloves etc. in EYFS / when providing intimate care / dealing with first aid). This is under consistent review.</p> <p>✓ Aqueous Ozone spray bottles will continue to be used in class on a regular basis. These are to be in each classroom/shared area and the Aqueous Ozone solution refreshed every 4 hours and used on a regular basis by class staff to support the cleaning of resources. Staff will be encouraged to frequently spray touched surface and resources.</p>	All staff	<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.</p>

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	<ul style="list-style-type: none"> ✓ Caretaker to carry out regular bin checks, hot spot cleaning and Aqueous Ozone refreshes throughout the day. ✓ Doors to be left open, where possible and safe to do so, to minimise contact and the possibility of spreading the virus. ✓ SLT will aim to minimise the need for unnecessary movement of pupils around school. Where staff or pupils do need to move from room to room, school will adopt a policy of keeping to the left of the corridors. ✓ Staff will be supplied with hand sanitiser for them to use when the washing of hands is not possible. ✓ Each classroom will have a clearly labelled hand hygiene area, near to the sink, with relevant posters to encourage appropriate hand washing routines. Hand sanitiser will be easily accessible. ✓ Any equipment and resources used within each bubble should be sanitised after each session 		
12. Lunchtimes <u>PH: CONTRACTING OR SPREADING CORONAVIRUS IN COMMON USE HIGH TRAFFIC AREAS IN SCHOOL SUCH AS DINING ROOM, PLAYGROUND, FIELD AND STAFFROOM</u>	<ul style="list-style-type: none"> ✓ School dinners to be limited to a Grab a Bag option – for the first half term initially but this will be reviewed October 2020. To prevent queueing at lunchtimes, these will be delivered to each classroom by one member of staff to reduce movement of several people around school at one time. ✓ Lunch eating arrangements include lunches to be eaten in classrooms to ensure children are not mixing with other groups whilst they eat, with a consistent, designated SMSA team to care for the children (limiting the number of adults within a bubble). ✓ Lunch play time is to be staggered to limit the number of pupils out at any one time and to allow separate groups to distance away from each other. Any fixed play areas to be cordoned off to prevent children grouping together. ✓ Personal water bottles, clearly labelled, are to be brought and kept on individuals' desks / areas. ✓ Whilst Nursery will not be in at lunch, parents are to provide a full water bottle to last for the session. ✓ Staff dinners: All staff will still be entitled to allotted breaks. Staff are encouraged to take their breaks in areas of school which have been set up in order to facilitate social distancing. The staff room is to be set up purely for preparing drinks and food and staff will be asked to socially distance in other rooms, in bubble groups where possible. One end of the hall will be sectioned off for bubbles to group together and 	SLT SMSAs SLT and CT	Agreed 13.7.20 to commence 2.9.20 Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.

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	other set rooms designated for other staff to use (to keep groups consistent and socially distanced).		
13. Toilets <u>PH: CONTRACTING OR SPREADING CORONAVIRUS DUE TO LACK OF DISTANCING IN CONFINED BATHROOM AREAS OR UNSANITARY TOILET AREAS</u>	<ul style="list-style-type: none"> ✓ Each class will be allocated with a 'class toilet' with the exception of Year 6 who will have access to a boy's and a girl's toilet. ✓ Staff will also be allocated with a designated toilet to use throughout school, minimising ratios of toilets to staff. ✓ Toilets to be cleaned regularly and thoroughly ✓ Aqueous Ozone will be in each class toilet. School awaits PHE guidance. ✓ Engie staff to continue clean Nursery toilets during lunch between sessions. 		<p>Agreed 13.7.20 to commence 2.9.20</p> <p>Actions and controls ongoing to be reviewed half termly or amended in response to future local authority or Government guidance.</p>

Teaching and Learning Offer:

We intend to follow fully the most recent guidance issued by the Government.

Specific points for early years foundation stage (EYFS), KS1 and 2

For children in nursery settings, teachers should focus on the prime areas of learning, including: communication and language, personal, social and emotional development (PSED) and physical development. For pupils in Reception, teachers should also assess and address gaps in language, early reading and mathematics, particularly ensuring children's acquisition of phonic knowledge and extending their vocabulary. Settings should follow updates to the [EYFS disapplication guidance](#). For nursery settings and Reception, consider how all groups of children can be given equal opportunities for outdoor learning.

For pupils in key stages 1 and 2, school leaders are expected to prioritise identifying gaps and re-establish good progress in the essentials (phonics and reading, increasing vocabulary, writing and mathematics), identifying opportunities across the curriculum so they read widely, and developing their knowledge and vocabulary. The curriculum should remain broad, so that the majority of pupils are taught a full range of subjects over the year, including sciences, humanities, the arts, physical education/sport, religious education and relationships and health education. (Guidance for full opening: schools published 2 July 2020)

In line with the guidance above from September teachers will begin to assess pupils: to establish levels of learning and attainment, identify gaps and re-establish good progress. The essentials as defined above will take priority. Staff will focus on literacy and mathematics in the mornings and identify opportunities throughout the wider curriculum to develop real world numeracy skills, reading, knowledge and vocabulary. The curriculum at our school will remain broad and ambitious and pupils will be taught the full range of subjects over the year. The curriculum will also be structured to promote physical and mental health and wellbeing through PSHE and PE. We will follow guidance to support pupil wellbeing:

Schools should consider the provision of pastoral and extra-curricular activities to all pupils designed to:

- *support the rebuilding of friendships and social engagement*
- *address and equip pupils to respond to issues linked to coronavirus (COVID-19)*
- *support pupils with approaches to improving their physical and mental wellbeing. (Guidance for full opening: schools published 2 July 2020).*
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In order to address the learning gaps identified and best meet the needs of individual children there may need to be some flexibility with the timetabling of the curriculum.

Catch-up support: In addition to the steps taken above school will also use the catch-up grant funding to further support pupils. Details of how funding will be distributed to individual schools has yet to be finalised. We envisage that once learning gaps have been identified, the funding will be used to re-establish good progress for all pupils. School will follow government guidance and refer to a publication from The Education Endowment Foundation [guidance on effective interventions to support schools](#) in order to plan the most suitable package of interventions to best meet the needs of our individual pupils including those with complex needs and SENDB. School await further details of 'The National Tutoring Program' which is an additional package promised to further support disadvantaged and vulnerable pupils. Details given in Guidance on 02.07.20 states that:

Alongside this universal offer, we will roll out a [National Tutoring Programme](#), worth £350 million, which will deliver proven and successful tuition to the most disadvantaged and vulnerable young people, accelerating their academic progress and preventing the gap between them and their more affluent peers widening.

Message to Parents:

We politely request that parents use their own initiative as well as been directed by staff where possible, whilst on the school site. This includes:

- driving very slowly up / down the school drive (distancing the car from any road markings)
- parking on the school turning circle, when parents are physically able to, rather than driving to the top of the school drive (this applies only to the parent / carers which have physical disabilities or those of their children)
- allow others to walk up / down the drive path if they are already on it to allow for social distancing
- walk on the drive adhering to the allotted markings in a safe manner, being aware of cars etc
- ALWAYS adhering the social distancing rule, not walking together or congregating in parts of the school grounds.